

**Denali Family Services
Clinician
Position Description**

Mission

Supporting children and families through individualized community based services.

Section I

Name:		Organization:	Denali Family Services
Job Title:	Clinician	Department:	Clinical Services
FLSA Status:	Overtime Exempt	Supervisor:	Clinical Services Director
Revision Date:	February 2016	Position Status:	Full-time
Position Locations:	Mat-Su Valley	OES Job Code:	19-3031

Section II

Summary Position Statement:

The Clinician provides direct and indirect clinical services to Severely Emotionally Disturbed (SED) children and their families, and provides clinical oversight to Case Managers, Behavioral Health Associates, and treatment foster care providers.

This position is responsible for observing policies, procedures and safeguards to protect the privacy of health information in compliance with the HIPAA Privacy (Privacy Rule).

Section III

Essential Functions of the Position:

- Provide continual clinical oversight to children and families with an external clinician at least twice per month.
- Complete initial and annual comprehensive mental health assessments following agency guidelines.

- Develop service plans through team collaboration that clearly define consumer goals, interventions, service outcomes, safety plans, visitation plans and discharge plans quarterly following agency guidelines.
- Provide psychiatric and rehabilitative services to individuals, families and groups in the clinic, in consumer homes and in the community for approximately 24 hours of service.
- Actively provide clinical leadership of treatment team meetings and lead clinical oversight of the team.
- Document all services provided to consumers in a timely manner.
- Interface with local service providers on a regular basis.
- Participate in required agency trainings and meetings.
- Actively participate in weekly supervision with Clinical Director.
- Maintain all confidentiality laws and follow all mandatory reporting laws.
- Provide clinical support in acute crisis situations.

Section IV

Measurement

- Maintain productivity target rate of 50%.

Other Duties and Responsibilities

- May transport, via private or agency vehicle, consumers to/from home, school, the agency, and treatment meetings.
- Participate in program and policy development
- Attend weekly clinical doctors staffing.
- Staff cases quarterly with Doctors and Clinical Director.
- Participate in interviewing and training staff and foster parents.
- Participate in on-call crisis rotation

Section V

Position Requirements:

Minimum Qualifications: A Master's degree from an accredited college or university in social work, human services, psychology, or a closely related field and two (2) years professional experience in family and children's services which included working with people identified with developmental disabilities and/or as severely emotionally disturbed.

Licensure: Must be pursuing licensure.

Knowledge, Skills and Abilities:

- Must have excellent written and oral communication skills, sound clinical and therapeutic skills and the ability to accurately document events, provide detailed records for consumers and work with a multi-disciplinary team.
- Ability to maintain positive professional working relationships and to work effectively within a team environment.
- Organized, efficient, and able to manage multiple tasks simultaneously with attention to detail and accuracy.
- Excellent interpersonal communication skills and good written communication.
- Ability to ensure consumer and employee confidentiality as prescribed by agency policy and federal law
- Proficient with Microsoft applications and possess the ability to learn other software applications.
- Knowledge and understanding all agency protocol, policy, procedure, plans program requirements.
- Ability to act decisively and with fairness.
- Ability to read, speak and write in English
- Ability to pass a State and FBI background check in accordance with the State of Alaska Background Checking Unit.

Physical Requirements: Ability to perform sedentary work as well as to be engaged in physical exercise with consumers such as running, walking, hiking, etc.. Must be able to lift 25 lbs and bend down frequently. Visual acuity necessary to utilize a computer monitor throughout the course of a normal workday. Ability to perform repetitive keyboarding activities and operate general office equipment. Ability to communicate verbally, both in person and over the telephone. Ability to wrap arms around and hold a person. Ability to twist and bend. Must have visual and hearing acuity.

Working Conditions: Work is performed at the Denali Family Services office, in schools, in homes and in the community.

Other Requirements: ability to obtain CPR and First Aid certification, continual proof of a valid Alaska Driver's License, maintain current personal vehicle insurance and registration on personal vehicle(s) used for company business, maintain a violation free driving record for the past year, maintain satisfactory criminal background record, have a negative TB test, and be at least 21 years old due to state licensing requirements.

Disclaimer:

This Position Description reflects Denali Family Service's best effort to describe the essential functions and qualifications of the job described. It is not an exhaustive statement of all the duties, responsibilities, or qualifications of the job. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract. Your signature indicates you have read this Position Description and understand the essential functions and qualifications of the job.

Signature: _____ Date: _____